Shanice Wilson

**Address: Lambert’s Hill St. Lucy**

**Telephone: 439-7520 (home) or 257-0913 (cell)**

**Email: shanice.wilson125@gmail.com**

Professional profile

I am an honest, reliable and trustworthy person with 3 months experience in receptionist duties and as a salon assistant. I am also punctual with a strong Christian background.

Objective

I am seeking a secure stimulating new profession where I can utilize my skills, knowledge and previous experience.

Career summary

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| **July to August 2014** | **Salon Assistant**  **Charnick’s Beauty Salon** |

While working at Charnick’s I assisted in shampooing and receptionist duties.

Education

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| CXC General Proficiency  Samuel Jackman Prescod Polytechnic Unit Certificate | Subject Grade Date   |  |  |  | | --- | --- | --- | | English A | 2 | June 2011 | | English B | 3 | June 2012 | | Mathematics | 3 | June 2012 | | Principles of Business | 3 | June 2012 | | Spanish | 3 | June 2012 | | Information Technology | 3 | June 2012 |      |  |  |  | | --- | --- | --- | | Communication Skills 1 | 2.00 | May 2013 | | Communication Skills 3 | 1.00 | May 2013 | | Health Studies | 2.00 | May 2013 | | Basic biology 1 | 1.00 | May 2013 | | Introduction to Nutrition | 2.00 | May 2013 | | Basic chemistry 2 | 1.00 | May 2013 | | Small Business Management | 2.00 | May 2014 | | Work Ethics | NC | May 2014 | | Occupational Health, Safety and Welfare | 1.00 | May 2014 | |  |

Professional Development

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|  | Being employed has made me fully aware of the requirements of good time management. |  |

Personal details

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| **Key I.T. Skills:** | Microsoft Office, Information Technology |
| **Other:** | Senior Prefect (Coleridge and Parry)(2010-2012)  Pit Voice for The Wiz (Operation Triple Threat)(April 2015)  Jazz Ensemble (Barbados Community College)(2014-April 2015)  Social Skills and First Aid (Samuel Jackman Prescod Polytechnic)(Present)(AR) |
| **Interests:** | Singing, Reading, Playing Saxophone |

References are available on request

Mr. Lee Harvey- Coleridge and Parry

Mr. Kirk Layne- Coleridge and Parry

Mrs. Maxine Thomas- Samuel Jackman Prescod Polytechnic

Ms. Dionne Timothy- Barbados Community College